Our Lady of Fatima Pilgrim Statue

Trailer Instruction & Maintenance Guide
Trailer Tow Vehicle Requirements

1. Towing vehicle must have 5,000 lb. tow capacity.
2. Must have a 2 inch trailer ball.
3. Must have 15-16 inch ball height from ground level to top of ball.
4. Electrical Connection – Trailer is equipped with both 7-way and 4-way blade plugs.
5. Trailer is equipped with hydraulic surge brakes.
6. Must be equipped with mirrors appropriate for towing.
7. The combination code for the back door is 0-0-0

Towing vehicle must be as presentable as Our Lady’s trailer. We ask that vehicles showing signs of wear and tear (i.e. rust, paint chipping, large dents, and damage) not be used.

TRAILER INSPECTION

A walk around inspection must be done before driving. Pictures of each item are provided below.

Trailer Mechanics

1. Electrical connection Make sure the electrical connection is securely connected to the vehicle and the cord and other adapter is not dragging on the ground.
2. Lights Brake, turn signal, and perimeter lights should be verified as functional after hooking the electoral connection to the vehicle.
3. Hydraulic Surge Brake Make sure the surge brake lever is in the “up” position.
4. Hitch and Latch Pin Verify that the safely latch is down and the latch pin is locked into place.
5. Emergency Brake Cable Make sure the cable is in the “ready” position and the clip is functional.
6. Trailer Hitch Jack Ensure that the jack is functional. Before stowing check that the jack is up completely. Once this is verified, lock it into stowing position.
7. Emergency Chains Should be hooked to the vehicle’s hitch receiver crossing the chains to hook on opposite sides of the vehicle.
8. Back Door Ensure that the latch has been turned and the door is secure.
9. Rolling Doors Make sure they are able to roll up and down and then secure them in the “down” position.
10. Tire Pressure Verify that all tires are at 40 psi before driving.
11. Wheels and Rims Ensure there is no damage and verify that the lug nuts are secure.
12. License Plate & Sticker Verify that the license plate is still attached and the sticker is still in place.
Visual Check

1. Pilgrim Statue  Ensure that the statue still feels secure on the bier. Note any cracks or defects on the statue.

2. Bier  Verify that the bier has been properly placed on the floor brackets. Check that both the right and left bier locking pins are in place and secure.

3. Bier Rails  Make sure the rails are inserted into the bier and the pins are in place securing the rails.

4. Crown  Remove Our Lady’s crown and carefully stow it in the black box behind the curtain.

5. Interior Lights  Ensure the interior lights are off. There is an LED sensor on the front left panel of the trailer that will illuminate when the lights are still on.

6. Binders  Guest book and information binders should be stowed in the pocket to the left of the back door.

7. Doors  Make sure all doors are closed and locked.

Inventory
Check that the following items are in the storage compartment.

1. Spare Tire
2. Jack
3. Lug Wrench
4. Back Door Securing strap
5. Extension Cord
6. Keys – All doors and latch pin
7. Cleaning Supplies – blue paper towels, furniture polish, whisk broom, feather duster, and dust pan.
8. Tire Chocks (2)
9. Safety Triangles (3)
10. Wood Block for Trailer Jack Hitch
11. Tire Pressure Gauge
12. Extra pins for bier and rails

Pictures and Graphics

Coupling Devices:

Coupling Devices Include:

Hitch
Hydraulic Surge Brake
Latch Handle
Latch Pin
Emergency Brake Cable
Emergency Chains
Latch Handle and Pin:

When locking/unlocking the latch pin, slide the cover over to expose the keyhole.

**Important Note:** There is only one key for the latch pin. If that key is lost, the chapel will need to cut the latch pin off and replace it.

When hooking or unhooking the trailer, use the latch pin to secure the latch handle in the upright position.
Emergency Brake Cable:

Emergency brake cable should be clipped to the hitch or frame of the towing vehicle.

Verify that the brake is disengaged by checking that the small copper piece is close to the clip.

When the emergency brake is engaged, the copper piece will be away from the clip.

To disengage the emergency brake, lift the small clip up and the cable will recoil.
**Securing Back Door:** Before loading/unloading the Pilgrim Statue secure the back door with the door strap.

Door strap has hooks on both sides that can be used to fix the strap to the hook on the trailer and door. This will secure the door and make it safe to remove the Pilgrim Statue from the trailer.

**NB:** The combination for the back door is 0-0-0.

**Rolling Doors:**

Side and rear rolling doors must be down and in locked position during transport.

Exception: Doors may be in up position during processions with a maximum speed of 10MPH.
**Pilgrim Statue:**

The Pilgrim Statue with the bier is 6’7” tall. Please use caution when removing her from the trailer.

The Pilgrim Statue has been bolted to the bier and should not be removed at any time.

**Important Note:** The altar for Our Lady must be wide enough for the 29 ¾” deep x 35 ½” wide (including the rail hardware) bier and able to hold at least 100lbs.

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**Bier:**

Pins securing the Pilgrim Statue to the frame structure are located on both right and left sides of the statue. These must be in locked position during transport.

**Note:** The Pilgrim Statue must be facing the back door of the trailer during transport.
Floor bracket secures the bier during transport.

Note: When the Pilgrim Statue has been removed from the trailer, the pins should remain in the bracket.

Bier Rails:

Remove the pin to remove the handle.

Pin must be in place during transport and movement of the Pilgrim Statue.
Once the Pilgrim Statue is placed on the altar, remove the bier rails making sure to store the pins in the metal handles on the bier. The handles should be secured with the Velcro straps just to the right of the back door.

The bier rails should also be removed and stored when displaying the Pilgrim Statue out either right or left side of the trailer.

Crown and Rosary – Securing

During transport, the Pilgrim Statue’s crown should be stored in the black container located behind the curtain. The rosary should be placed in the pouch provided and stored with the crown in the box.
Front Storage Compartment:

The exterior door to the front storage compartment is located on the left front corner of the trailer.

NB: Access to the battery, trickle charger, and extension cord is through this compartment.

Interior Light Switch:

Located inside the front storage compartment to the upper left of the door.

A red LED indicator light is located to the right hand side of compartment door. **When lit, the interior lights are on.**

Front compartment access inside the trailer is behind the curtain. Remove the front panel to get to the spare tire, safety triangles, jack, and lug wrench.
Battery and Trickle Charger:

Battery for interior lights is located in the front storage compartment. There are two ways to recharge the battery a solar roof charger and plug-in trickle charger.

The trickle charger has two LED light indicators on it: red and green. It is already wired to the battery, so to operate, all one needs to do is to plug it into 110-120 Volt AC power. When plugged in, both LEDs will come on momentarily but only one will stay on. **Red** = “Charge” mode and it is charging the battery at about 1.5 amp rate. **Green** = “Maintenance” mode, the battery is fully charged.

**Important Note:** At 1.5 amp maximum charging rate, it could take a very long time for the battery to completely charge if it has been drawn down. When possible, please try to arrange a parking location where the trickle charger can be plugged in while parked. For your convenience an extension cord can be found in the front compartment.

Guest book and Information Binder Storage:

Storage tray is located inside the back door on the left.

**NB:** Completed inspection forms and guest book pages should not be left in the information binder. All forms must be given to the chapel coordinator or pastor to be mailed in to the District Office.